



Hertfordshire County Council
KILLIGREW PRIMARY SCHOOL
West Avenue, St. Albans
Hertfordshire AL2 3HD

Tel: 01727-774200 Fax: 01727-774201
E-mail: admin@killigrew.herts.sch.uk
Web: www.killigrew.herts.sch.uk
Head teacher ~T. Mylotte

1st December 2017

Dear Parents,

School Closure

In the event of severe weather, a public emergency or unforeseen circumstances, it may be necessary for us to close or partially close the school.

In order to ensure that you are informed as quickly as possible about anything that may have an impact on a normal school day, a notification system has been put in place to enable messages from us to be sent immediately via text message and email.

Please click on the link below to register your details so that you can receive immediate information and updates. This link will direct you to the '**Sign Up**' page where you should click on the 'sign up' button located at the top right hand side of the page on the grey strip and from there follow the instructions. It should take no more than 5 minutes to register and you can edit your information at any time should you change your mobile number or email address.

Each contact within the system can have two devices added for each communication type if you wish to – this means that in addition to adding your own mobile number and email address, you could include the mobile number and email address of a partner or a grandparent. They too would then receive any messages in relation to the school's closure. Alternatively, interested parties could register themselves separately.

member.everbridge.net/index/892807736725489

Once you have signed up you will receive messages relating to the status of the school.

Yours sincerely,

T. Mylotte
Head teacher